

Job Title	Talking Mats Associate (minimum 3 days)	
Based at	Talking Mats, 2 Beta Centre, Stirling	
Salary	Salary offered will depend on skills, experience and what you bring to Talking Mats. The range offered will be between £25,000 to £35,000	
Reports to	Talking Mats Directors	
Job Purpose:		
<ul style="list-style-type: none"> To work with the Talking Mats team to provide high quality training throughout the UK and occasionally abroad To be involved in developing and carrying out consultancy and project work To contribute to developing and taking products to market To increase sales and promote Talking Mats To contribute, as agreed, to the day-to-day running of Talking Mats Limited 		
Person Specification	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Talking Mats trained Degree qualification Relevant professional qualification 	<ul style="list-style-type: none"> Talking Mats Accredited Trainer Business qualification Driving licence
Experience	<ul style="list-style-type: none"> Extensive experience of working with people communication disability Wide experience of using Talking Mats and commitment to extending its use Training others 	<ul style="list-style-type: none"> Marketing and sales experience Experience with people with acquired and life-long communication difficulties Experience of low and high tech AAC Applying for and gaining project funding Knowledge of structure, operation and function of statutory bodies
Skills	<ul style="list-style-type: none"> Skilled presenter High level communication skills Competent computer skills and knowledge of software packages Good interpersonal and networking skills 	<ul style="list-style-type: none"> Ability to extend Talking Mats into other areas Business acumen and range of skills required for small businesses Social media skills Filming skills Advanced IT skills
Other	<ul style="list-style-type: none"> Willingness to travel with overnight stays Initiative, motivation and self confidence 	<ul style="list-style-type: none"> Vision and entrepreneurial attributes